

**MINUTES OF THE MEETING OF MAYBUSH PPG**  
**HELD AT THE PRACTICE ON WEDNESDAY 6<sup>TH</sup> JUNE 2018**

**PRESENT**

Janet Turner, Janet Nother, John Barnsley, David Horn, David Covell, Ray Watson, Louise Gregory (start of the meeting).

**APOLOGIES** – Yvonne Hayward, Chris & Stuart Monks, Margaret & John Laister, June Collinson, Fazal Mahmood.

**MINUTES** - the minutes of the meeting held on Wednesday 2<sup>nd</sup> May 2018 were accepted.

**MATTERS ARISING**

- Ray said that the Maybush PPG constitution had been posted on the practice website. The PPG aims were on the PPG noticeboard and the minutes were being placed on the website each month.
- Ray stated he had been unable to attend the NAPP conference. It was felt that NAPP membership would be of benefit to Maybush PPG and to the practice as a whole. The Group agreed that Ray should contact Louise. **Ray /Louise**
- David H said he would attempt to secure a 'Live Well Wakefield' speaker for the July meeting. **David H**

**FUTURE ACTIVITIES**

There was a wide-ranging discussion about the possible future activities of the Group.

This included patient practice questionnaires, TRISH, CCG involvement, health events at the surgery, the use of technology to communicate with patients, newsletters + costs, the Maybush appointment system, a needs analysis of the practice, working groups outside of the monthly meetings, how to promote the PPG.

The Group decided to approach the practice regarding:

1. A health event at the surgery. Specifically, to enquire if there are any particular areas that are of concern to medical staff.
2. A 'How to Make Appointments' document

It was agreed that Ray would talk to Louise outside of the meeting.

**Ray/Louise**

**ANY OTHER BUSINESS** – there was none.

**NEXT MEETING**

This will be held at the practice on **Wednesday 4<sup>th</sup> July** at 5.30pm

The meeting closed at 6.40pm