

**MINUTES OF THE MEETING OF MAYBUSH PPG**  
**HELD AT THE PRACTICE ON WEDNESDAY 5<sup>th</sup> DECEMBER 2018**

**PRESENT** – John Barnsley (Chairman), June Collinson (Vice Chairman), Chris & Stuart Monks, David Horn, Margaret & John Laister, Louise Gregory, Munawar Khan, Ray Watson.

**APOLOGIES** – Dr A Hayat, Janet Turner, Janet Nother, Fazal Mahmood

**MINUTES** - the minutes of the meeting held on 7<sup>th</sup> November were approved.

**MATTERS ARISING** – the flu injection session which took place on 10<sup>th</sup> November went well. Louise felt it was good for Maybush patients to see other patients assisting in the practice. The following vaccines were left: 70 under 65 years, 140 over 65 years.

**REFURBISHMENT** – Louise reported that planning for the work was on schedule and due to start on 14<sup>th</sup> January with completion by early May. The landlord is paying for the work to be done. However, to the surprise of some PPG members, the ‘slippage’ on the work could be up to eight months. The landlord had originally requested twelve months.

**MEDICAL STUDENTS**

There will be four male students attending the practice. Patients will be asked to consent to their attendance at appointments:

- When ringing to make an appointment
- On arrival at the practice – the screen will request patients check-in with the receptionist
- When entering the consulting room for an appointment

**STAFF UPDATE**

Louise was pleased to report that a new full-time GP, Dr Mir (M), had been appointed who will work Monday to Thursday.

**2019 PROGRAMME**

- Louise suggested the PPG could undertake an ongoing project to increase the percentage of Maybush patients registered online.
- David Horn suggested a PPG Newsletter.
- There was considerable discussion as to whether any health events should be organised while the refurbishment is taking place. Some members believed such events should be held over until the work is completed – others felt that we should proceed and only postpone a health event if it was unavoidable.

The Chairman put this to a vote – it was decided to run a health event early in 2019 and to proceed with the online project. This will be discussed further at the January meeting.

### **ANY OTHER BUSINESS**

- Louise confirmed that Emma is free to attend any PPG meeting. The Group should be aware that she works 7am to 3pm, and that attending a PPG meeting would make rather a long day.
- The Chairman mentioned the desirability of having a disabled patient on the PPG
- Munawar raised the importance of promoting the PPG

### **NEXT MEETING**

This will be held at the practice on **Wednesday 2<sup>nd</sup> January** at 5.30pm – Louise gave her apologies.

The meeting closed at 6.40pm.